2019 APPLICATION INFORMATION PACKAGE

APPLICATION CYCLE + PROCESS

The 5 Step Application Process

1. First, read this Information Package CAREFULLY to determine which bursaries you are qualified to apply for. Bursary information can also be found on our website. PLEASE do not apply for any that you do meet the eligibility requirements as it could result in your application being disqualified.

2. Gather together all the documentation you will be required to submit...please ensure that everything is in the format requested on the application form. If you choose an incorrect format, you will not be able to move forward in your application. If the information submitted while in the correct formula but is incorrect, this could also result in your application being disqualified.

3. Then complete the On-Line application form that is applicable to you - there are two different forms, one for Student Nurses (SN) and the other for licensed Registered Nurses (RN). Please make sure that all required information is completed and attach ALL required documentation in the required format. Mailed applications will not be accepted. You must go through the On-Line application process.

4. There is a $25 application fee that you can pay on line at the end of your application via PayPal. While we would love to have everyone become a RNFBC member, please DO NOT sign up as a RNFBC member thinking that would apply to your application fee - only payments thru PayPal will be accepted.

5. Bursary winners will be selected in October on a random selection basis; You will notified by email by the beginning of November if you have been awarded a bursary. You will then receive your cheque/award letter/tax receipt by mid-December; We are sorry but only the winners will contacted.

NB: We cannot stress enough that it is your responsibility to ensure that the application form is submitted correctly. Approximately 25% of applications are rejected each year because of the following reasons:

1. The application form is not properly completed;
2. The documentation is incomplete or illegible or not in the correct format;
3. Application is made for bursaries that have specific eligibility requirements but the applicant does not meet the criteria or fails to provide the requested back up documents;
4. The application fee is not paid or cannot be processed.

**WHAT 2019 BURSARIES CAN I APPLY FOR?**

**CATEGORIES OF BURSARIES**

1. Bursaries for Student Nurses (SN) and Registered Nurse Re-Entry Education Programs (SN)
2. Bursaries for Registered Nurses (RN)

Please note that there are general qualification bursaries in each category which you will automatically qualify for. There are also additional bursaries that have specific requirements to order to qualify. Before ticking the box related to any of those specific requirement bursaries on your application, carefully read the requirements and please **DO NOT APPLY** unless you qualify as it may result in your application being disqualified.

**ELIGIBILITY**

1. Applicants must be residents of British Columbia.
2. Applicants must be Canadian citizens or permanent residents.
3. Applicants must meet the specific eligibility requirements listed under each category when applying for said bursary.
4. Applicants must have confirmed enrollment at an accredited nursing school for any applicable term in 2019.

**APPLICATION DEADLINE**

Applications must be completed on-line no later than **midnight, September 15, 2019**.

**BURSARIES FOR STUDENTS IN UNDERGRADUATE NURSING PROGRAMS or REGISTERED NURSE RE-ENTRY EDUCATION PROGRAMS**

If you are enrolled in a program preparatory to nurse registration, you are automatically eligible for the following bursaries:

- Clarice Lee, Kathleen Ure & Wesley Bell Memorial Bursary
- Frederick & Elizabeth Willett Bursary
- Kenneth Clark & Ellen Woolfitt Bursary
- RNABC Nursing Education Bursary
- Ruth Echo (Littlejohn) McIlrath Memorial Bursary
- Sinn-Archibald Memorial Bursary
- Stoddard Estate Fund Bursary
The following bursaries are available for students in undergraduate registered nursing programs or registered nurse re-entry education programs but have **specific eligibility requirements**. Please do not apply for bursaries in which you do not meet the criteria as it may result in your application being disqualified. Submit on-line additional documentation as noted below to prove eligibility:

**Dorothy Kergin Bursary**
- Proof of enrolment in Baccalaureate education program.

**Founders Bursary**
- Basic or RN student **entering final year** in their Baccalaureate education program.
- Evidence of being a **recent active volunteer** participant in community and/or professional activities.

**Mabel and Henry Doree Family Memorial Bursary**
- Women enrolled in a Baccalaureate program in an accredited educational institution.
- A **separate** written statement of how, as a nurse, you will improve the emotional and physical health of your patients and their relatives.

**Mary Sutherland Bursary**
- Confirmation of enrolment in Baccalaureate or Graduate degree program with supporting course documentation with the main focus on **Mental Health** and future intent to work in the Mental Health field.
  or
- Detailed written confirmation of employment in the **Mental Health** field either on a casual or full-time basis.

  **Please note that unfortunately, practicums in the mental health field by student nurses do not qualify as proof of eligibility.**

**Royal Jubilee Hospital School of Nursing Alumnae Bursary**
- Proof of graduation from Royal Jubilee Hospital SON (Required proof: Photocopy of diploma)
  or
- Proof that you are the spouse, child, grandchild, sister, brother or anyone else related by birth or adoption of a graduate of the Royal Jubilee Hospital SON (Required proof: Photocopy of the graduate’s diploma and/or a letter of explanation including relationship).

**St. Joseph’s School of Nursing (Victoria, BC) Alumnae Bursary in Honor of the Sisters of St. Ann**
- Proof of graduation from St. Joseph’s SON (Required proof: Photocopy of diploma)
or

- Proof that you are the child or grandchild of a graduate of St. Joseph’s SON (Required proof: Photocopy of the graduate’s diploma and/or a letter of explanation including relationship).

Note: If there are no applicants meeting the above noted requirements, then the bursary will default to an applicant from Victoria.

**South Fraser Chapter Bursary**

- Proof of residency in South Fraser region – Surrey, White Rock, Delta, Cloverdale, Langley. The proof of BC residency which is required for all applications will satisfy this requirement.

**Val Dyck Memorial Bursary**

- Proof of residency in North Cariboo region in these postal codes – Quesnel & area (V2J), Hixon (V0K 1S0), Wells (V0K 2R0) and Barkerville (V0K 1B0).

**Vancouver General Hospital School of Nursing Alumnae Bursary**

- Proof of graduation from Vancouver General Hospital SON or UBC/VGH collaborative program (Required proof: Photocopy of diploma)

or

- Proof that you are the child or grandchild of a graduate of Vancouver General Hospital SON or a UBC/VGH collaborative program (Required proof: Photocopy of the graduate’s diploma and/or a letter of explanation including relationship).

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**BURSARIES FOR REGISTERED NURSES**

If you are a registered nurse enrolled in advanced education programs you are automatically eligible for the following bursaries:

- Carol Winter Memorial Bursary
- Elgin & Vivian Lockridge Bursary
- Esther Paulson & Sylvia Code Bursary
- Frederick & Elizabeth Willett Bursary
- Helen Margaret King Memorial Bursary
- RNABC Nursing Education Bursary
- Ruth Echo (Littlejohn) McIlrath Memorial Bursary
- Sylvia J. Holmes Bursary
- The American Woman’s Club of Vancouver
- Vivian Grantham Memorial Bursary

The following bursaries are available for registered nurses but have **specific eligibility requirements**. Please do not apply for bursaries in which you do not met the criteria as it may result in your application being disqualified. Submit on-line additional documentation as noted below to prove eligibility:
BC Health Education Foundation Legacy Bursary for Clinical Education

- Proof that you are pursuing Clinical graduate education programs.

BC Occupational Health Nurses Professional Practice Group Bursary

- Letter of acceptance for a degree or post-basic diploma/certificate program in Occupational Health Nursing
- Proof of membership in the Occupational Nurses’ Specialty Association of British Columbia
  or
- Proof of registration to write the CNA National Certification Examination in Occupational Health Nurses
  or
- Confirmation of employment in Occupational Health nursing (letter from employer or copy of current ID).

Bernadet Ratsoy Memorial Bursary

- To be awarded in the following order of priority:
  - Confirmation of enrolment in a program of study leading to a Master’s or Doctoral degree with emphasis on Health Care Management or Administration;
  - Enrolment in a program specializing in Obstetrics or Pediatrics.

Beverly Douglas Bursary

- Enrolled in post-graduate Community or Occupational Health program with stated intention to practice in Community or Occupational Health.

Challenge Bursary

- Proof of BCCNP registration.
- Letter of acceptance for a Nursing Masters or Doctoral graduate program or in a related discipline related to nursing.

Children and Women’s Health Centre of BC Bursary

- Confirmation of enrolment in Baccalaureate or Graduate degree program with an emphasis on Paediatrics or Women’s Health.

Dorothy Kergin Bursary

- Proof of enrolment in Baccalaureate education program.

Founders Bursary

- Basic or RN student entering final year in their chosen program.
- Evidence of being a recent active volunteer participant in community and/or professional activities.
Gordon J. Murphy Memorial Bursary

- A written statement indicating present employment or the intention to practice in cancer or palliative care nursing.

Mary Sutherland Bursary

- Confirmation of enrolment in Baccalaureate or Graduate degree program with supporting course documentation with the main focus on Mental Health and future intent to work in the Mental Health field.

  or

- Detailed written confirmation of employment in the Mental Health field either on a casual or full-time basis.

  **Please note that unfortunately, practicums in the mental health field by student nurses do not qualify as proof of eligibility.**

Missionary Sisters of the Immaculate Conception Bursary (with support from Mount Saint Joseph Hospital Foundation) and Sisters of Charity of the Immaculate Conception Bursaries

- Proof of employment by Providence Health Care.

- Statement supporting the mission, vision and values of Providence Health Care.

- Statement that you have examined the proposed course of study and believe that the course is consistent with the Canadian Catholic Health Ethics Guide.

Monica Green Bursary

- Proof of employment in a Provincial Health unit or in a Community Health role.

  or

- Confirmation of enrollment in Baccalaureate or Graduate degree program with the main focus on Community Health.

Pat Wadsworth Graduate Bursary in Nursing and Health Care Leadership/Administration

- To be awarded to a RN currently enrolled in a program of graduate studies leading to a Master’s or Doctoral degree with an emphasis on Nursing and Health Care Leadership/Administration.

Research Bursary

- Completing the research thesis of a graduate degree program.

- Involvement in research in graduation year.

- Written confirmation from your supervisor that your proposed research activity has been approved for academic purposes with expected date of completion.
Royal Jubilee Hospital School of Nursing Alumnae Bursary

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or

• Proof that you are the spouse, child, grandchild, sister, brother or anyone else related by birth or adoption of a graduate of the Royal Jubilee Hospital SON (Required proof: Photocopy of the graduate’s diploma and/or a letter of explanation including relationship).

St. Joseph’s School of Nursing Alumnae Bursary in Honor of the Sisters of St. Ann

• Proof of graduation from St. Joseph’s SON (Required proof: Photocopy of diploma)

or

• Proof that you are the child or grandchild of a graduate of St. Joseph’s SON (Required proof: Photocopy of the graduate’s diploma and/or a letter of explanation including relationship).

Note: If there are no applicants meeting the above noted requirements, then the bursary will default to an applicant from Victoria.

South Fraser Bursary

• Proof of residency in South Fraser region – Surrey, White Rock, Delta, Cloverdale, Langley. The proof of BC residency which is required for all applications will satisfy this requirement.

Val Dyck Memorial Bursary

• Proof of residency in North Cariboo region in these postal codes – Quesnel & area (V2J), Hixon (V0K 1S0), Wells (V0K 2R0) and Barkerville (V0K 1B0).

Vancouver General Hospital School of Nursing Alumnae Bursary

• Proof of graduation from Vancouver General Hospital SON or UBC/VGH collaborative program (Required proof: Photocopy of diploma).

or

• Proof that you are the child or grandchild of a graduate of Vancouver General Hospital SON or a UBC/VGH collaborative program (Required proof: Photocopy of the graduate’s diploma and/or a letter of explanation including relationship).

Xi Eta Chapter Bursary, Sigma Theta Tau International

• Proof that you are a Registered Nurse enrolled in a post graduate accredited nursing program at the Masters or Doctoral level.

• Proof you are an active member of Sigma Theta Tau International (Required proof: A copy of your up-to-date membership card) with preference to:
Xi Eta Chapter active member—if no suitable candidate then;

STTI Region One, Canadian Chapter active member—if no suitable candidate then;

STTI Region One, US Chapter active member—if no suitable candidate then the bursary will not be awarded.